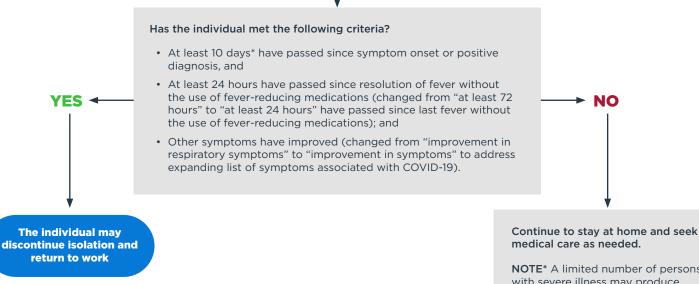
U.S. EDITION HUB **Guidance on Suspected Begin here for a suspected COVID-19** Cases in the COVID-19 case in the workplace (excludes healthcare) Workplace Is the individual experiencing COVID-19 symptoms, which include: • Fever (over 100.4°F or 38°C) New loss of taste or smell Chills Sore throat Shortness of breath or difficulty breathing · Congestion or runny nose YES < NO Fatigue Nausea or vomiting • Muscle or body aches Diarrhea Headache Or a positive COVID-19 diagnosis with or without symptoms Has the individual Is the individual been in close in the office YES NO YES contact (6ft/2m) NO at the time of with any notification? symptomatic or positively diagnosed Advise the individual to care COVID-19 cases **Self-quarantine** 1. Advise the individual to for themselves at home, in the past two for 14 days and care for themselves at monitor symptoms, and seek (2) days? seek medical care home, monitor symptoms. medical care if necessary. as necessary and seek medical care as necessary. **Continue to practice** 2. Conduct cleaning of the social distancing and office according to CDC Has the individual been YES ৰ NO good hygiene. auidelines in the workplace within the Wear a face covering past 7 days? 3. Conduct contact tracing, identify all individuals in close contact with this 1. Conduct cleaning of person (6ft/2m) in the See return to work tool the office according past two (2) days. on page 2 for next steps to CDC guidelines. 4. Anyone in close contact 2. Conduct contact should self-quarantine for tracing, identify all 14 days and seek medical individuals in close care as necessary. contact (6ft/2m) with this person in the past two (2) days. The information contained in this tool is based upon current CDC guidance and is subject to change. For the most up to date information, please visit: https://www.cdc.gov/coronavirus/2019-ncov/index.html See return to work tool Disclaimer: Neither Hub International Limited nor any of its affiliated companies is a law or accounting firm, and therefore they cannot provide on page 2 for next steps legal or tax advice. The information herein is provided for general information only, and is not intended to constitute legal or tax advice as to Self-quarantine for 14 days and an organization's specific circumstances. It is based on Hub International's understanding of the law as it exists on the date of this publication. seek medical care as necessary Subsequent developments may result in this information becoming outdated or incorrect and Hub International does not have an obligation to update this information. You should consult an attorney, accountant, or other legal or tax professional regarding the application of the general information provided here to your organization's specific situation in light of your organization's particular needs.

U.S. EDITION

Returning to the Office Following Suspected or Confirmed COVID-19 Case

Begin here for returning to the office following a suspected or confirmed COVID-19 case



EXPOSURE: CDC recommends 14 days of quarantine after exposure based on the time it takes to develop illness if infected. Thus, it is possible that a person known to be infected could leave isolation earlier than a person who is quarantined because of the possibility they are infected.

NOTE* A limited number of persons with severe illness may produce replication-competent virus beyond 10 days, that may warrant extending duration of isolation for up to 20 days after symptom onset. The CDC recommends that the individual consider consultation with infection

control experts.

The information contained in this tool is based upon current CDC guidance and is subject to change. For the most up to date information, please visit: https://www.cdc.gov/coronavirus/2019-ncov/index.html

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